



FY18 TEACH INFRASTRUCTURE GRANT LISTENING SESSION *FOR* LIBRARIES

CALL IN INSTRUCTIONS

DIAL: 1-855-947-8255 (TOLL FREE)

ENTER CODE: 7679 180#





**FY18 TEACH TECHNOLOGY INFORMATION
INFRASTRUCTURE GRANT
FOR
LIBRARIES**

TONDRA DAVIS, GRANTS ADMINISTRATOR



WELCOME PUBLIC LIBRARIES!

- FY18 TEACH Technology Information Infrastructure grant has been expanded to include eligible public libraries (2017 WI Act 142).
- FY18 & FY19 Infrastructure grants can now be awarded to eligible school districts **and** public libraries to purchase eligible infrastructure.
- Public libraries must demonstrate readiness to use purchased infrastructure.
- \$15M is available in FY18.



PUBLIC LIBRARY ELIGIBILITY

PUBLIC LIBRARIES

- Public libraries or branches must meet the following criteria:
 - Location of public library or branch is in a rural territory as defined by the U.S. Bureau of Census.
 - Population of the public library or branch municipality is 20,000 or less.



MAXIMUM AWARDS*

During a fiscal biennium (FY18 & FY19) a Public Library's Maximum Award may not exceed:

- If the population of the public library's municipality is 2,000 or less: **\$5,000.**
 - If the population of the public library's municipality is 2,001 – 4,999: **\$7,500.**
 - If the population of the public library's municipality is 5,000 – 20,000: **\$10,000.**
- See *Elig Libraries* list at teach.wi.gov.



**Eligibility data compiled by DPI.*

FY18 LIST OF ELIGIBLE EQUIPMENT & SERVICES

**FY18 List
Eligible Equipment & Services
for FY18 TEACH Information Technology Infrastructure Grant
(Standard industry definitions apply.)**

Library Purchase Period: July 1, 2017 – June **, 2020

LIST A

Reimbursement: 100% less E-Rate Discount Rate (%)

Access Points
Antennas
Basic Maintenance of Internal Connections
Cabling
Caching Equipment
Caching Service
Connectors
Fees, Taxes, etc.
Firewall Services & Components
Installation, Activation, & Initial Configuration (List A)
LAN Controllers
Managed Services
Operating System Software of Eligible Equipment
Racks & Cabinets
Routers
Software Supporting Components on List A
Switches
UPS/Battery Backups
Wireless Controllers & Wireless Control Systems

LIST B

Reimbursement: 100%

Cyber Security Assessments
Data Security Assessments
Network Assessments
*Portable Devices (Hotspots) for Wireless Internet
Coverage, including on buses and for library check-out.
Installation of List B Portable Devices (Hotspots)

** Does not include service plans.*

** 2 years from FY18 TEACH Infrastructure Grant Award. Exact date will be shared with grantees.

ELIGIBLE INFRASTRUCTURE – LIST A

LIST A

Reimbursement: 100% less E-Rate Discount Rate (%)

Access Points
Antennas
Basic Maintenance of Internal Connections
Cabling
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Fees, Taxes, etc.
Firewall Services & Components
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LAN Controllers
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Racks & Cabinets
Routers
Software Supporting Components on List A
Switches
UPS/Battery Backups
Wireless Controllers & Wireless Control Systems

ELIGIBLE INFRASTRUCTURE – LIST B

LIST B

Reimbursement: 100%

Cyber Security Assessments

Data Security Assessments

Network Assessments

*Portable Devices (Hotspots) for Wireless Internet

Coverage, including on buses and for library check-out.

Installation of List B Portable Devices (Hotspots)

** Does not include service plans.*



TEACH REIMBURSEMENT AMOUNTS

- List A Items – Reimbursed at 100% less E-Rate Discount Rate
 - Regardless of whether public library applied for E-Rate funds or not.
 - This is the TEACH Reimbursement Rate for List A in **all** cases.
- List B Items – 100% Reimbursement



TEACH REIMBURSEMENT EXAMPLE

A public library has a 60% E-Rate Discount Rate, what would their TEACH reimbursement rates be?

- List A TEACH Reimbursement Rate
 - 100%, less E-Rate Discount Rate = 40%
 - TEACH would reimburse 40% of eligible approved infrastructure costs
 - Regardless of whether public library applied for E-Rate funds or not.
- List B TEACH Reimbursement Rate
 - TEACH would reimburse 100% of eligible approved infrastructure costs.



HOTSPOTS

- **Purchase** and **Installation** costs for hotspots are eligible for TEACH reimbursement.
- Service plan costs are NOT eligible for TEACH reimbursement.
- Hotspots that include “free” or “no cost” data plans are not eligible for TEACH reimbursement.
- Maximum TEACH reimbursement for hotspots:
 - Portable hotspot: \$151/each
 - Bus hotspot: \$995/each
- Temporary patron check-out to individuals.



INELIGIBLE COSTS

- Items not on the FY18 List.
- Items purchased prior to July 1, 2017.
- Items purchased after June **, 2020.

*(** 2 years from FY18 TEACH Infrastructure Grant Award for Libraries. Exact date will be shared with public library grantees.)*

- **Service plans for hotspots/portable devices.**

(Wis. Stat 16.9945 stipulates purchase and installation costs for hotspots are eligible. This does not include service plans.)



PRORATION

- Proration is not expected in FY18
 - \$15M Available
 - \$7.8M Awarded to School Districts
 - More than enough available for Public Libraries, so no proration.
- FY19
 - \$7.5M Available
 - Proration is a possibility.



APPLICATION PROCESS

- Complete the FY18 Library Application (Excel Workbook) located at [FY18 Infrastructure Grants](https://teach.wi.gov) (teach.wi.gov)
 - See *Instructions* Tab for application instructions.
 - Complete *FY18 Application* Tab
 - Complete *Library Info* Tab
- Application deadline: **Friday, May 18, 2018 by 11:59 pm.**



INSTRUCTIONS TAB

Complete the yellow highlighted sections on the tabs of the FY18 Library Application - (Excel Workbook):
FY18 Application and Library Info.

Note:

The "FY18 List" tab has the complete list of eligible infrastructure and services for the FY18 TEACH Information Technology Infrastructure Grant for Libraries.

The "Eligible Libraries" tab includes the following: eligible libraries, maximum funding amount, E-Rate Discount Percentage, and TEACH Reimbursement Percentage.

FY18 Application Tab:

Enter Library Name (Use arrow to right of field to select from dropdown list.)

1. Answer question concerning infrastructure insufficiencies you are experiencing at your library.
2. List at least one and up to 3 infrastructure goal(s) that would assist with the insufficiencies identified in Question 1.
3. Enter information on your library's current bandwidth and available providers, *if known*.
- 4a. Items from List A - Reimbursement Rate is 100% minus E-Rate Discount Percentage.
- 4b. Items from List B - 100% Reimbursement Rate.

Purchase Period: July 1, 2017 – June **, 2020

** 2 years from FY18 TEACH Infrastructure Grant Award. Exact date will be shared with grantees.

Use the drop-down menus (arrow on right of cell) to select FY18 equipment and/or services you would like to purchase to support your library's infrastructure goals.

READINESS RUBRIC

Patron Benefit Date	0 - 3 months	Most Ready
	3 - 6 months	
	6 - 9 months	Ready
	9 - 12 months	
	12 - 18 months	Less Ready
18 months - 2 years		
> 2 years	Not Ready	



LIBRARY INFO TAB

Library Name:

Street Address, City & Zip:

Grant Contact Person's Name:

Grant Contact Person's Title:

Grant Contact Person's Email:

Grant Contact Person's Phone:

Total Library Request:

Total Cost List A

Total Cost List B

Total Equipment Cost

Library E-Rate Discount Percentage (See chart on "Eligible Libraries" tab.): X

TEACH List A Reimbursement Percentage (autopopulates):

Total Grant Request (autopopulates):

Maximum Funding Amount (See chart on "Eligible Libraries" tab.):

Library Administrator Name:

Library Administrator Signature:

(Original Signature Required)

SUBMIT APPLICATION

- **Submit application via:**
 - **Email (preferred)** - teach@wi.gov
 - Mail – DOA TEACH Program
PO Box 7844
Madison, WI 53707-7844



APPLICATION DEADLINE

All FY18 TEACH Technology Information Infrastructure Grants for Libraries are due by

- **11:59 pm on Friday, May 18, 2018.**
- No late applications will be accepted.



NEXT STEPS

- Application Review
- Grant awards emailed to public libraries by Friday, June 8, 2018.
- Grant agreements, budgets and reimbursement process emailed to grantees.
- Grant agreement execution.
- Public libraries purchase approved infrastructure during grant period: July 1, 2017 – June **, 2020
- Public libraries submit Reimbursement Claim Forms.
- TEACH reimburses public libraries for eligible approved infrastructure.

Note: Reimbursement Schedule and Reimbursement Claim Forms will be delivered with grant agreements.



Q & A

